



## **REQUEST FOR QUOTATION (RFQ)**

QUOTE NO: PR4619128 – SUPPLY GAS FILLING MACHINE FOR 9KG CYLINDER BOTTLES (LPG) & TRAINING FOR 28 PERSONNEL

## **ISSUED DATE**

Tuesday, 25 August 2015

## **CLOSING DATE**

Tuesday, 01 September 2015

## **ENQUIRIES:**

Mr. Teboho Mokoena

100 Totius Street, Groenkloof, Pretoria, 0002

Tel: 087 285 4102

Email: [mokoenat@state.gov](mailto:mokoenat@state.gov)

**QUOTES can be emailed to the above email address on or before Tuesday 01, September 2015 by COB.**

## **1. BACKGROUND**

This Mission includes approximately 310 U.S. and 560 locally engaged staff employed by 28 U.S. Government departments and agencies. In addition to the Embassy in Pretoria, there are Consulates in Johannesburg, Cape Town and Durban.

Many U.S. Government departments, such as the Foreign Commercial Service, the Department of Homeland Security, Department of Health and Human Services, Overseas Foreign Disaster Assistance and Food for Peace have based their regional operations in South Africa, reflecting the facilities and services available in South Africa.

The United States' strong trade and business partnerships with South Africa are hallmarks for the continent. In 2010, the United States was the third largest trading partner for South Africa, after Germany and China. Also in 2010, South African exports to the U.S. totaled R57.4 billion.

The United States is the largest portfolio investor (R400 billion) and the largest source of foreign direct investment in South Africa. American companies in South Africa contributed R9 billion in revenue in 2010 which equates to roughly 9% of total turnover of South African industry and Employ 125 000 direct employees, the majority being South Africans.

The US Embassy regularly sponsors workshops on entrepreneurialism, small and medium business management and financial planning for businesses:

## **2. REQUIREMENT**

**Test Weights must be conducted if required**

**All piping/pump assembly must be included and the machine must be assembled and ready for use (including**

**Electrical parts for installation must be included**

**The machine must include a Manifold\***

**Certifications**

**Training must be provided to 28 personnel**

### **3. TECHNICAL SPECIFICATION**

GAS FILLING MACHINE SUITABLE FOR RE-FILLING 9KG CYLINDER BOTTLES – 1X

### **4. SELECTION CRITERIA**

When analyzing the Quotes, U.S Embassy will take into account the following criteria:

1. Lowest Technically Acceptable Price
2. Warranties

### **5. PAYMENT TERMS**

Payment will be made to the vendor by bank transfer within 30 days from receipt by the U.S Embassy of an appropriate invoice for services delivered as described herein. Details of this will be finalized with the successful bidder.

### **6. CONDITIONS OF BID**

6.1 U.S EMBASSY reserves the right to deal with any bidder of its choice or any or all parts of the tender and to purchase goods/services from various tenders. The U.S EMBASSY does not bind itself to accept the lowest bid or any bid and late quote, will not be accepted.

6.2 The successful bidder will be an exclusive supplier unless unable to provide the required goods/services at the right time. In such cases, the second preferred supplier will be contacted, and so on.

6.2 Respondents are bound by their offer for a period of 60 days as from the closing date of quote within which time frame the U.S EMBASSY will be given to accept the successful bidders offer.

6.3 This request for bid/tender is not a contract or an offer into a contract, but is a request for a quotation for the goods/services indicated in this document. However, a contract will be established on the basis of the bid decision.

6.4 U.S EMBASSY does not pay in advance of delivery.

6.5 The U.S EMBASSY is in no way responsible for any costs associated with preparing the bid response.

6.6 The U.S EMBASSY reserves the right to withdraw part of or the whole bid, to alter or to amend the bid invitation document prior to closure.

## **7. INFORMATION REQUIRED FROM BIDDERS**

- 7.1 Please provide a detailed company profile.
- 7.2 All Certification associated with ISO.
- 7.3 Tax Clearance Certificate.

## **8. AUTHORISATION OF PRICES**

The prices given in this bid are a true representation of contract prices. Please sign this part of the document and return with your bid.

Signed..... Date.....

Name:

Position: Organization: